



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: SAANNIE MEDICAL SERVICERS

Publication date: 5 January 2023

Commitment to achieving Net Zero

[SAANNIE MEDICAL SERVICES] is committed to achieving Net Zero emissions by 2050

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

[Instructions to Suppliers:

Please provide details of your organisation's baseline emissions below. If your organisation has not previously assessed or reported emissions, please detail this below and use your first reporting period as your Baseline.]

Baseline Year: February 2020 – March 2021

Additional Details relating to the Baseline Emissions calculations.

Saannie Medical Services Limited have been undertaking carbon emissions calculations since 2020/21

as part of its certified Carbon Reduce and Carbon Zero scheme with Achilles who verify our carbon footprint to ISO 14604-1:2018. This scheme ensures that our carbon footprint calculations are accurate, sufficient, verified and in-line with best practice GHG Reporting Protocols.

February 2020 – March 2021 has been selected as the base year for this report as the first year that data is available. All data presented in this report is within the operational control of Saannie Medical Services Limited.

Baseline year emissions:

EMISSIONS	TOTAL (tCO₂e)
Scope 1	40.69 tCO ₂ e
Scope 2	229.83 tCO ₂ e

Scope 3 (Included Sources)	149.37 tCO ₂ e
Total Emissions	419.89 tCO ₂ e

Current Emissions Reporting

Reporting Year: February 2022- March 2023	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	51.35 tCO ₂ e
Scope 2	7.21 tCO ₂ e
Scope 3 (Included Sources)	159.85 tCO ₂ e
Total Emissions	218.41 tCO ₂ e

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets. We project that carbon emissions will decrease over the next five years.

Saannie Medical Services has set itself a headline Net Zero target of reducing its GHG emissions to zero by 2035.

This target is part of Saannie Medical wider Sustainability Strategy and falls under the 'Conscious about Cutting Carbon' branch of the strategy. There are three key targets that Saannie Medical has set itself on its journey to Net Zero:

1. Saannie Medical will 100% map its supply chain to understand its wider Scope 3 emissions by 2025.
2. Saannie Medical will reduce its carbon emissions to zero for its Scope 1 + 2 emissions, plus those scope 3 emissions linked to downstream delivery and waste management by 2030.

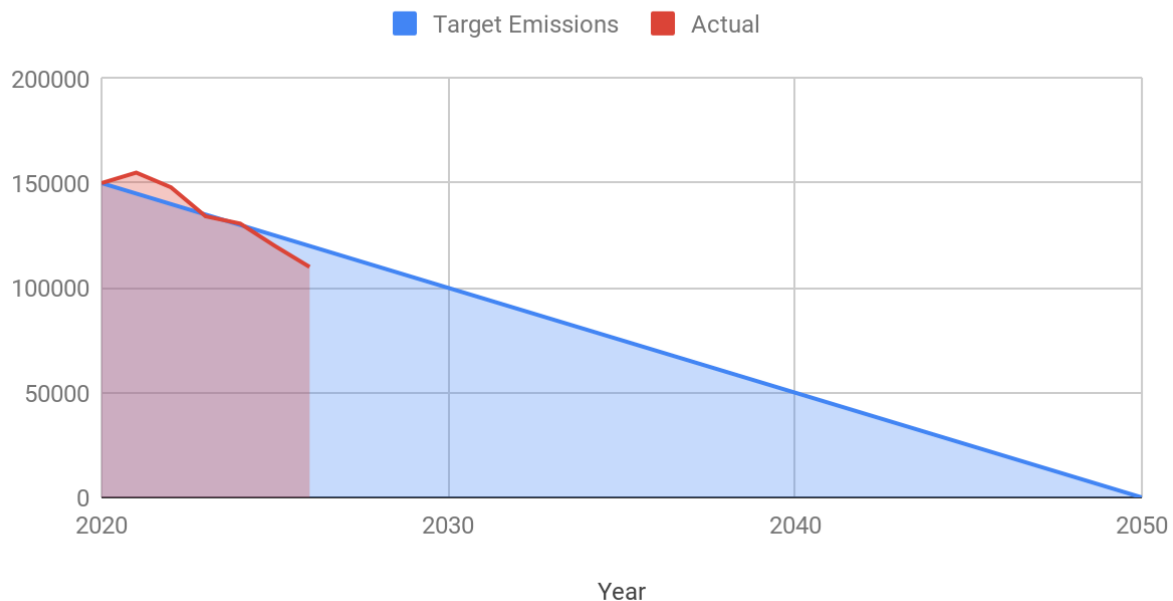
Saannie Medical will work with its partners up and down the supply chain to reduce its remaining scope 3 emissions to zero by 2050.

To deliver on its emission reduction plans we have set specific reduction volume milestones at the following intervals (this is a combination of all scopes):

- 2021 – Base year – 419.89 tCO₂e
- 2023 – 350 tCO₂e

- 2025 – 280 tCO₂e
- 2028 – 210 tCO₂e – 50% reduction vs the base year
- 2030 – 150 tCO₂e – we aim to have eliminated all Scope 1 & 2 emissions by this point
- 2035 – 70 tCO₂e
- 2050 – 0 tCO₂e – 100% reduction vs the base year

Carbon Reduction: Projected vs. Actual



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2020/21 baseline. The carbon emission reduction achieved by these schemes equate to 201.48 tCO₂e, a 48% reduction against the base 2020/21 line and the measures will be in effect when performing the contract.

Saannie Medical has implemented several actions to reduce the emissions associated with its operations since the publication of its Net Zero targets, these include:

- August 2021 – Renewable electricity. Saannie Medical switched its electricity tariff at its main head office with REGO backed renewable electricity.
- November 2021 – ISO 14001. Saannie Medical implemented an ISO 14001 certified.

Environmental Management system to control its operations.

- November 2024 – ISO 14064-1 Carbon Footprint. Saannie Medical will partner with Achilles to produce its first externally verified and certified Carbon Footprint. Being awarded a Carbon Reduce Certificate within the Achilles Scheme where the group will commit to achieving continued Carbon reduction.

- February 2025 – Carbon Neutral. As part of the Achilles Carbon Zero Scheme, Saannie Medical will offset all Carbon emissions from the 2020-21 period to achieve Carbon Neutral status. Formally commits to offsetting all ongoing residual emissions as part of its Net Zero commitment.

- August 2023 – Saannie Medical Services has encouraged all staffs and has produced electric bikes on for all staffs to reduce driving and our cycle to work scheme.

- October 2024 – Net Zero progress Audit. Saannie Medical will have its first annual re-audit of its Carbon footprint to check compliance against the Carbon reduce scheme and progress against its reduction target.

- January 2025 – Saannie Medical will embark on Sustainability training. This would be developed by our Carbon Literate Internal Trainer and Sustainability Manager, this sustainability training will empowered the teams to take a leading role in driving improvement in reducing emissions.

- December 2025 – Saannie Medical will install solar power to further reduce emissions and control of the energy supply, contributing to the greening of the UK power grid.

In the future we hope to implement further measures such:

Declaration and Complete electrification of FLT fleet – currently 30% of our staffs are taking advantage of our cycle to work scheme, Saannie Medical with the help of Wrexham Council has provided staffs with free Electric cycles for staff to use for work purposes.

Transition to Electric vehicle fleet

we Currently have clients in our care that we support to access the community for social inclusion using company car to move clients from one place to another we will replace those vehicles to electric vehicles.

Solar power upgrade – We will installed solar power capacity in our head office further reducing reliant on electricity.

Staffs to take advantage of cycle to work scheme or use electric vehicles on 50% of all commuting by 2026.

Supply Chain mapping – Through our supply chain management project we will work to fully map our entire staffing chain, and working with our partners and customers get them to produce carbon footprints and start their own carbon reduction plans. We aim to have all our staff or 60% to map out our carbon reduction plans by 2026.

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴

⁴<https://ghgprotocol.org/corporate-standard>

and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Andrew Saidu

Date: 25/11/2023

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>